

CHILD INTERN THERAPIST

REPORTS TO: CLINICAL DIRECTOR
COMMITMENT TYPE: PART / FULL TIME
BASE OF OPERATIONS: TYLER, TEXAS

SUMMARY:

Children's Advocacy Center (CAC) provides comprehensive services to child victims of abuse and their non-offending caregivers in conjunction with a multi-disciplinary team (MDT) made up of law enforcement, child protective services and prosecution. Working within this team environment, the child intern therapist provides individual and group therapy to victims of child abuse and their protective caregivers.

ESSENTIAL FUNCTIONS:

- Provide developmentally appropriate assessment and treatment services to child abuse victims and protective caregivers (psychosocial and trauma-specific assessments)
- Provide individual, group, and family therapy
- Maintain orderly and accurate case files (both written and electronic) including progress notes, treatment plans, assessments, progress reports, and termination summaries
- Coordinate therapy services with and provide updates to the MDT/ Collaborate with and provide consultation to Child Protective Services, Law Enforcement, and the District Attorney's Office
- Attend all required staff meetings and case reviews regularly and on-time
- Attend trainings and conferences as required
- Maintain positive professional relationships with all center staff and MDT members
- Maintain cross-cultural awareness in the performance of all responsibilities.
- Flexible work schedule to respond as needed; some evening hours required
- Other duties as assigned

JOB REQUIREMENTS AND QUALIFICATIONS:

Education:

- High school degree or equivalent; must be enrolled in an accredited university/college program to receive credit

Experience:

- Ability to work well under pressure and respond quickly to challenges
- Desire to work in a child-abuse related organization
- Clear criminal and civil background check
- High level of written and oral communication skills, organizational skills, computer skills, collaborative capabilities.
- Proficiency with Microsoft Windows Operating Systems, Word, Excel, Access and Outlook

Knowledge Requirements:

- High level of written and oral communication skills, organizational skills, computer skills, collaborative capabilities
- Proficiency with Microsoft, Word, Excel and Outlook

Intellectual and Physical Requirements:

- Individual should possess tact, good judgment, flexibility, and ability to work as a team member with individuals from a variety of disciplines
- Ability to work well under pressure, multi-task and balance diverse requirements noted above and respond quickly to challenges
- Bending, stooping, reaching and other movement required in dealing with children. Lifting of office materials (up to 20 lbs)

OTHER INFORMATION:

- Position involves confidential work with sensitive information about child abuse victims and partner agency personnel at supervisory and front line levels
- Desirable personal qualities include: tact, good judgment, flexibility, a positive attitude, high professional standards and ethics, and an ability to get along with a variety of people from various disciplines
- Internship dependent upon the successful completion of a background check, including criminal and CPI clearances