

# BILINGUAL THERAPIST

REPORTS TO: SENIOR CLINICAL DIRECTOR  
COMPENSATION: COMMENSURATE WITH EXPERIENCE  
COMMITMENT TYPE: FULL TIME  
BASE OF OPERATIONS: TYLER, TEXAS

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## **SUMMARY:**

Children's Advocacy Center (CAC) provides comprehensive services to child victims of abuse and their non-offending caregivers in conjunction with a multi-disciplinary team (MDT) made up of Child Protective Investigations, Law Enforcement, and the District Attorney's Office. Working within this team environment, the child therapist provides individual and group therapy to victims of child abuse and their protective caregivers.

## **ESSENTIAL FUNCTIONS:**

- Provide developmentally appropriate assessment and treatment services to child abuse victims and protective caregivers
- Provide crisis intervention services, as needed
- Provide individual, group, and family therapy and maintain orderly and accurate case files (both written and electronic) including treatment plans, assessments, progress reports, progress notes, and termination summaries
- Coordinate therapy services with and provide updates to the MDT. Collaborate with and provide consultation to Child Protective Investigations, Law Enforcement, and/or the District Attorney's Office
- Testify in civil and criminal trials
- Prepare and submit timely and accurate statistical reports documenting grant-funded activities
- Develop and conduct community outreach presentations, as required
- Provide CAC representation at local social service networking coalitions as assigned
- Attend all required staff meetings and case reviews regularly and prepared
- Attend trainings and conferences as required
- Maintain positive, professional relationships with all center staff, volunteers, and MDT members
- Maintain cross-cultural awareness in the performance of all responsibilities
- Flexible work schedule and evening hours required to meet client needs
- Assist with Spanish speaking clients and caregivers within the center as needed
- Other duties as assigned

## **JOB REQUIREMENTS AND QUALIFICATIONS:**

**Education:**

- Master's degree in counseling, social work or related field
- A professional license to practice independently as a Licensed Professional Counselor, Licensed Marriage and Family Therapist, Licensed Clinical Social Worker or provisional license as an LPC-Associate, LMFT- Associate, or LMSW
- Fluent in Spanish language, verbal and written. Ability to translate documents from English to Spanish preferred
- Previous experience in play therapy and/or therapy with abused and traumatized children preferred

**Training (licenses and certifications):**

- Maintain current licensure and/or certification
- Maintain good standing with the appropriate state licensing board and group membership affiliations

**Experience:**

- Prior relevant experience as a practicing mental health professional with abused children or use of Trauma Focused Cognitive Behavioral Therapy preferred
- Prior work with Child Protective Investigations, Law Enforcement, and District Attorney's Office preferred

**Knowledge Requirements:**

- High level of written and oral communication skills, organizational skills, computer skills, and collaborative capabilities
- Proficiency with Microsoft, Word, Excel and Outlook
- Experience in use of Telehealth technologies

**Intellectual and Physical Requirements:**

- Individual should possess tact, good judgment, flexibility, and ability to work as a team member with individuals from a variety of disciplines
- Ability to work well under pressure, multi-task, and balance diverse requirements noted above to respond quickly to challenges
- Bending, stooping, reaching and other movement required in dealing with children. Lifting of office materials (up to 20 lbs)

**OTHER INFORMATION:**

- Position involves confidential work with sensitive information about child abuse victims and partner agency personnel at supervisory and front-line levels
- Employment is dependent upon the successful completion of a background check, including criminal and CPS clearances

The above statements are intended to describe the general nature and level of work being performed. They are not intended to be construed as exhaustive of all responsibilities, duties and skills required for the position.

If you are interested and meet the requirements for this position, please send a cover letter and resume to [ttanner@cacsmithcounty.org](mailto:ttanner@cacsmithcounty.org)