



CHILDREN'S ADVOCACY CENTER  
OF SMITH COUNTY

## SCHOOL THERAPIST

REPORT TO: DIRECTOR OF CLINICAL SERVICES  
COMPENSATION: COMMENSURATE WITH EXPERIENCE  
EXEMPT STATUS: EXEMPT/SALARIED  
COMMITMENT TYPE: FULL TIME  
BASE OF OPERATIONS: TYLER, TEXAS

### SUMMARY:

Children's Advocacy Center (CAC) provides comprehensive services to child victims of abuse and their non-offending caregivers in conjunction with a multi-disciplinary team (MDT) made up of Law Enforcement, Child Protective Investigators, and the District Attorney's office. Working within this team environment, the School Therapist provides individual and group therapy to victims of child abuse and their protective caregivers. The CAC also provides Community Education & Trauma Informed School Training & certifications to local schools and organizations. The School Therapist is an integrated part of the school community by offering services in a familiar setting with minimal interruptions to the school day. In this role, the School Therapist works within the CAC environment as well as school campuses to provide individual and group therapy to victims suffering from trauma.

### ESSENTIAL FUNCTIONS:

- Provide developmentally appropriate assessment and treatment services to child abuse victims and protective caregivers (psychosocial and trauma-specific assessments)
- Provide individual, group, and family therapy
- Provide crisis intervention services, as needed
- Review and evaluate the effectiveness of treatment plans monthly or as needed with the Clinical Director
- Participate in teacher and parent conferences, ARD meetings upon request
- Maintain ethical boundaries with clients, caregivers, school personal, agency partners & volunteers to ensure confidentiality of all clients
- Maintain orderly and accurate case files (both written and electronic) including progress notes, treatment plans, assessments, progress reports, and termination summaries
- Prepare and submit timely and accurate statistical reports documenting grant-funded activities
- Testify in civil and criminal trials if required
- Develop and conduct community outreach presentations as required
- Provide CAC representation at local social service networking coalitions as assigned
- Attend all required staff meetings and case reviews regularly and on-time
- Coordinate therapy services with and provide updates & consultation to MDT
- Attend trainings and conferences as required
- Maintain positive professional relationships with all center staff, MDT members, volunteers, and school staff
- Maintain cross-cultural awareness in the performance of all responsibilities.
- Flexible work schedule to respond as needed; some evening hours required
- Other duties as assigned

## **JOB REQUIREMENTS AND QUALIFICATIONS:**

### **EDUCATION:**

- Master's degree in counseling, social work, or psychology.
- Professional license to practice independently as a Licensed Professional Counselor, Licensed Marriage and Family Therapist or Licensed Clinical Social Worker

### **TRAINING (LICENSES AND CERTIFICATIONS):**

- Maintain current licensure and/or certification
- Maintain good standing with the appropriate State licensing board and group membership affiliations
- TFCBT, EMDR, PSB, Play Therapy or additional certifications in other modalities preferred

### **EXPERIENCE:**

- Minimum of 2 years of experience as a practicing mental health professional with abused children or use of Trauma-Focused Cognitive Behavioral Therapy preferred
- Prior work with Child Protective Investigators, Law enforcement or District Attorneys
- Experience utilizing telehealth technology
- Prior relevant experience in a school setting

### **KNOWLEDGE REQUIREMENTS:**

- High level of written and oral communication skills, organizational skills, computer skills, and collaborative capabilities
- Proficiency with Microsoft, Word, Excel, and Outlook

### **INTELLECTUAL AND PHYSICAL REQUIREMENTS:**

- Individual should possess tact, good judgment, flexibility, and the ability to work as a team member with individuals from a variety of disciplines
- Ability to work well under pressure, multi-task and balance diverse requirements noted above and respond quickly to challenges.
- Bending, stooping, reaching, and other movements required in dealing with children. Lifting of office materials (up to 20 lbs.)

### **OTHER INFORMATION:**

- Position involves confidential work with sensitive information about child abuse victims and partner agency personnel at supervisory and front-line levels
- Desirable personal qualities include tact, good judgment, flexibility, a positive attitude, high professional standards and ethics, and an ability to get along with a variety of people from various disciplines
- Employment is dependent upon successful completion of a background check, including criminal and CPI clearances along with the National Sex Offenders Registry

The above statements are intended to describe the general nature and level of work being performed. They are not intended to be construed as exhaustive of all responsibilities, duties and skills required for the position.

If you are interested and meet the requirements for this position, please send a cover letter and resume to [ttanner@cacsmithcounty.org](mailto:ttanner@cacsmithcounty.org)